

WAYNE TOWNSHIP
1652 POWELL'S VALLEY ROAD
HALIFAX, PA 17032
January 6, 2025
REORGANIZATION MEETING MINUTES

CALL TO ORDER @10:00 am

PLEDGE OF ALLEGIANCE

ROLL CALL James Shoop, Supervisor, Jay Romig Supervisor, Ed Baker, Supervisor, Jane Lahr, Secretary/Treasurer, Kerwin & Kerwin, Jack Kerwin, Solicitor, Eli Shoop, Rod Stamm, Abigail Fetterhoff.

SECRETARY IS TAKING MINUTES

PUBLIC COMMENT - None

RECORDING MEETING

To be acted upon - APPOINTMENT OF CHAIRMAN

Motion by Jay Romig to appoint James Shoop Chairman, seconded by Ed Baker. Motion carried 3-0

To be acted upon - APPOINTMENT OF VICE CHARIMAN

Motion by James Shoop to appoint Jay Romig Vice Chairman, seconded by Ed Baker. Motion carried 3-0

To be acted upon - APPOINTMENT OF SECRETARY/TREASURER

Motion by Jay Romig to appoint Jane Lahr Secretary/Treasurer, seconded by Ed Baker. Motion carried 3-0

To be acted upon - APPOINTMENT OF OPENS RECORDS OFFICER

Motion by Ed Baker to appoint Jane Lahr Open Records Officer, seconded by Jay Romig. Motion carried 3-0

To be acted upon - APPOINTMENT OF APPOINTMENT OF VACANCY BOARD

James Long Jr.

Motion by Jay Romig to appoint James Long, Jr. to Vacancy Board, seconded by Ed Baker. Motion carried 3-0

To be acted upon - APPOINTMENT OF CONSTRUCTION CODE BOARD OF APPEALS –

Dave Warfel & Tim Bower.

Motion by James Shoop to appoint Dave Warfel & Tim Bower to the Appointment of Construction Code Board of Appeals, seconded by Ed Baker. Motion carried 3-0

To be acted upon - APPOINTMENT OF ROADMASTER

Motion by Jay Romig to appoint Eli Shoop Roadmaster, seconded by Ed Baker. Motion carried 3-0

To be acted upon - APPOINTMENT OF AUDITORS – AUDITOR RATE OF PAY – 2024 \$10/hr

Cindy Wiest, Lisa Niley

Motion by James Shoop to appoint Cindy Wiest, Lisa Niley Auditors with a rate of pay 2024 \$10/hr, seconded by Ed Baker. Motion carried 3-0

To be acted upon - APPOINTMENT OF SOLICITOR – APPROVAL OF FEE SCHEDULE

Kerwin & Kerwin, LLP, Joseph D. Kerwin, Attorney at Law

Motion by James Shoop to appoint Kerwin & Kerwin, LLP, Joseph D. Kerwin, Attorney at Law Solicitor, seconded by Jay Romig. Motion carried 3-0

To be acted upon - APPOINTMENT OF ENGINEER – APPROVAL OF FEE SCHEDULE

Light-Heigel & Associates, Inc.

Motion by James Shoop to appoint Light-Heigel & Associates, Inc., Ed Fisher Engineer, seconded by Jay Romig.
Motion carried 3-0

To be acted upon - APPOINTMENT OF SEWAGE ENFORCEMENT OFFICER – APPROVAL OF FEE SCHEDULE - Brian McFeaters

Motion by James Shoop to appoint Brian McFeaters, SEO Officer, and approval of Fee Schedule, seconded by Ed Fisher. Motion carried 3-0

To be acted upon - DAUPHIN COUNTY EIT COMMITTEE DELEGATE – Tyler James

Motion by James Shoop to appoint Tyler James EIT Committee Delegate, seconded by Jay Romig.
Motion carried 3-0

To be acted upon - DAUPHIN COUNTY EIT COMMITTEE ALTERNATE DELEGATE – Jane L. Lahr

Motion by James Shoop to appoint Jane L. Lahr EIT Committee Alternate Delegate, seconded by Jay Romig.
Motion carried 3-0

To be acted upon - SECRETARY/TREASURER SALARY - \$14,500.

Motion by James Shoop to set the Secretary/Treasurer at \$14,500, seconded by Ed Baker. Motion carried 3-0

To be acted upon - TREASURER BONDING - \$800,000.

Motion by James Shoop to set the Treasurer’s Bond at \$800,000, seconded by Ed Baker. Motion carried 3-0

To be acted upon - TAX COLLECTOR COMPENSATION – 5%

Plus authorization to charge \$10 for Tax Certification, \$20 NSF Charge, \$5 Duplicate Bill

Motion by Jay Romig to set the Tax Collector’s compensation at 5% and authorization to charge \$10 for Tax Certifications, \$20 NSF Charge and \$5 for Duplicate Bill, seconded by Ed Baker. Motion carried 3-0

To be acted upon – Agreement for Collection of Delinquent Township Per Capita, JP Harris

Motion by Jay Romig to approve JP Harris’s agreement for collection of delinquent Township per Capita, seconded by James Shoop. Motion carried 3-0

To be acted upon - RESOLUTION 2025-01 – PERMIT/FILING FEES

Motion by James Shoop approve Resolution 2025-01 to maintain Permit/Filing Fees the same as 2024, seconded by Ed Baker.
Motion carried 3-0

To be acted upon - LABOR RATES

	2024 Hourly	2025 Hourly
Non-CDL	15.00	15.00
CDL	16.00	16.00
Roadmaster		
Non-CDL	16.50	16.50
CDL	17.00	17.00

Motion by Jay Romig to set Labor Rates as listed above for 2025, seconded by Ed Baker. Motion carried 3-0

To be acted upon - COPIES FOR OPEN RECORDS – 2024 - \$.50/page

Motion by James Shoop to keep the charge for Copies for Open Records at \$.50/page, seconded by Ed Baker.
Motion carried 3-0

To be acted upon - HANDLING CHARGE OVER 50 COPIES – 2024 - \$5.00

Motion by Jay Romig to keep the Handling Charge over 50 copies at \$5.00, seconded by James Shoop.
Motion carried 3-0

To be acted upon - FEDERAL MILEAGE RATE - \$.70 per mile

Motion by Jay Romig to approve the Federal Mileage Rate of \$.70 per mile, seconded by Ed Baker.
Motion carried 3-0

To be acted upon - MEETING ATTENDANCE– 2025 reimburse employees for Training – registration fee, mileage to and from, \$10 per meal

Motion by James Shoop to approve MEETING ATTENDANCE– 2024 reimburse employees for Training – registration fee, mileage to and from, \$10 per meal, seconded by Jay Romig. Motion carried 3-0

To be acted upon - MONTHLY TOWNSHIP MEETING

Motion by James Shoop to set the Monthly Township Meeting as follows -

Date	Time	Date	Time
1/6/2025	10:00 AM	7/10/2025	10:00 AM
1/6/2025	10:00 AM	8/14/2025	7:00 PM
2/13/2025	7:00 PM	9/11/2025	10:00 AM
3/13/2025	10:00 AM	10/9/2025	7:00 PM
4/10/2025	7:00 PM	11/13/2025	10:00 AM
5/8/2025	10:00 AM	12/11/2025	7:00 PM
6/12/2025	7:00 PM		

seconded by Jay Romig. Motion carried 3-0

To be acted upon - FUNDS DEPOSITORY

Gratz Bank

CD – General Fund

Mid Penn Bank

General Fund

Liquid Fuels Fund

Plan Escrow

General Fund Road Fund

Motion by James Shoop to approve the following Fund Depositories,

Gratz Bank

CD – General Fund

Mid Penn Bank

General Fund

Liquid Fuels Fund

Plan Escrow

General Fund (Riverview)

seconded by Ed Baker. Motion carried 3-0

To be acted upon - PAY PERIODS– 2025 – Bi-weekly

Motion by James Shoop to approve Bi-weekly Pay Periods for 2024, seconded by Ed Baker. Motion carried 3-0

To be acted upon - PSATS VOTING DELEGATE

Motion by Ed Baker to appoint James Shoop as the PSATS Voting Delegate, seconded by Jay Romig. Motion carried 3-0

To be acted upon - INTER MUNICIPAL EQUIPMENT RENTAL: HOURLY RATES

Motion by James Shoop to approve the 2025 Hourly Rates below, seconded by Ed Baker. Motion Carried 3-0

	2024	2025
	Hourly Rate	Hourly Rate
2017 JCB Super Backhoe Loader with Operator	\$75.00	
1997 Mack Dump Truck with Operator	\$90.00	
1997 Mack Dump Truck with Operator and Equipment	\$100.00	
2022 Ford Dump Truck	\$60.00	
2022 Ford Dump Truck with Operator	\$80.00	
2008 International 7400 Dump Truck with Operator	\$75.00	
2008 International 7400 Dump Truck with Operator with Equipment	\$85.00	
2011 International Dump Truck with Operator	\$75.00	
2011 International Dump Truck with Operator and Equipment	\$85.00	
2008 John Deer Tractor with Operator	\$55.00	
2008 John Deer Tractor with Operator and Equipment	\$75.00	
2004 John Deer Tractor with Operator	\$55.00	
2004 John Deer Tractor with Operator and Equipment	\$75.00	

ADJOURNMENT

Motion by James Shoop to adjourn Meeting at 10:10 am, seconded by Jay Romig. Motion carried 3-0