

Wayne Township

1652 Powells Valley Road

Board of Supervisors Monthly Meeting Minutes

February 8, 2018

CALL TO ORDER – Meeting called to order by Chairman Glenn Miller 7:00PM

ROLL CALL – Supervisors Glenn Miller, Jim Long, JR. and Jay Romig. Solicitor, Linus Fenicle, Engineer, Ed Fisher, Secretary / Treasurer Donna Miller. Eli Shoop, Jim Shoop, James Long Sr., Brad Stone, Jason Faust, Connie Vaughn, Susan Miller, Don Shutt, Wendy Wentzel, Robert Wentzel, Cathy Moyer and Shawn Welcomer are also present.

RECORDING MEETING– Recording Secretary is recording this evening’s meeting.

EXECUTIVE SESSION – The following sessions occurred.

An executive session was held on Monday January 15, 2018 at 2 PM to 3 PM for personnel issues.
An executive session was held on Thursday January 25, 2018 at 4 PM to 5 PM for personnel issues.
An executive session was held on Thursday February 1, 2018 at 4 PM to 4:45 PM for personnel issues.
An Executive session was held on Thursday February 8, 2018 at 8:30 AM to 9:30 AM for personnel issues.

PUBLIC COMMENT- None

MINUTES FOR JANUARY 8, 2018 – Motioned to approve by Jay Romig and second by James Long Jr, 3-0
Approved

FINANCIAL REPORT- Made available for review and placed on file.

OLD BUSINESS

Appointment of Secretary / Treasurer- Motion was made by James Long, Jr. and second by Jay Romig to appoint Wendy Wentzel as Secretary / Treasurer 3-0 Approved

Appointment of CPA for 2017 DCED Audit- Motion was made by Jay Romig and second by Glenn Miller to appoint Kenneth Wagner of Wagner, Dreese, Elasser & Associates, PC to do DCED Audit for 2017, 2018 and 2019. 3-0 Approved

Susan Miller, Tax Collector Increase in Pay- Motion made by Jay Romig and second by James Long, Jr. to approve \$75 payment per month to Susan Miller to process Per Capita taxes.

Connie Vaughn- Glenn Miller indicated there will be a sign study done in the entire township that will also address Mr. Vaughn’s concern about the stop sign on Camp Hebron Road and Back Road. Glenn Miller also indicated that when the snow thaws the three supervisors will set up a meeting with Connie to resolve the tree concerns on his property.

Marie Breinich Easement- 2702 Back Road, Parcel 67-007-021-000-0000- Solicitor Linus Fenicle prepared Agreement of Easement. Glenn Miller will meet with Ms. Breinich for notarized signature. Motion to approve Easement by Jay Romig and second by James Long, Jr. 3-0 Approved

Amended 2018 Budget- Amended Budget document indicates an increase in Salary for Secretary / Treasurer from \$9,600.00 to \$14,400.00 per year with a buffer of \$2,400.00 due to transition of new Secretary / Treasurer and any further assistance that may be needed in the office for this year. Document also indicates Road Crew Labor from \$15,000.00 to \$25,000.00 due to increase in hourly rate for road crew. After Treasurer reviewed final income from 2017 for Earned Income Tax, it was determined that our EIT Revenue would increase from estimated \$148,000.00 to be \$205,000.00 for the 2018 Budget. Motion to approve Amended Budget by Jay Romig and second by James Long, Jr. 3-0 Approved

Discuss Ordinance and Resolution for Township Permit and Fee Schedule- Solicitor Linus Fennicle will advertise the Ordinance and prepare Ordinance and Resolution for adoption at the March 2018 Business Meeting. Motion to approve advertisement by James Long, Jr and second by Jay Romig. 3-0 Approved

Road Work Progress and Road Crew update- Sign on mailbox reattached for Ms. Bucher on Back Road. Cold patch to be put over pipe crossing on S. Sheetz Road.

Black Top Bids for Sheetz Road to Back Road to Swamp Road-Engineer Ed Fisher has already advertised for Bid to appear in newspaper February 13 and 20, 2018. Packets have been prepared by Ed, reviewed with the Supervisors and available at the township office.

Resolution No 2 of 2018 prepared by Ed Fisher for Price Adjustment of Bituminous Materials for Small Quantities. Motion to approve by Jay Romig and second by James Long, Jr. 3-0 Approved

Swap Small Valley Road Winter Agreement with Jackson Township- Supervisors in Wayne Township and Jackson Township are in agreement to swap a portion of Small Valley Road. Solicitor Linus Fennicle will prepare document for agreement between both townships for season 2018 and 2019.

NEW BUSINESS

COG Dues Increase – 2017 \$187.74 increased to \$241.38 in 2018. Motion to agree to continue with COG along with the increase by Jay Romig and second by Glenn Miller. 3-0 Approved

Motion to approve all expenses by Jay Romig Second by Glenn Miller Approved 3-0

Motion to adjourn by James Long, Jr. Second by Glenn Miller Time 7:45 PM

Respectfully Submitted

Donna Miller