

**WAYNE TOWNSHIP  
1652 POWELL'S VALLEY ROAD  
HALIFAX, PA 17032  
January 3, 2022**

**REORGANIZATION MEETING MINUTES**

CALL TO ORDER @7:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

Supervisor James Shoop, Supervisor Jay Romig, Supervisor Ed Baker, Secretary/Treasurer Jane Lahr, Rhonda Laudenslager, James Long Sr., Lisa Neely.

PUBLIC COMMENT - None

Secretary is taking minutes

**To be acted upon - APPOINTMENT OF CHAIRMAN**

**Motion by** Ed Baker to appoint James Shoop Chairman, seconded by Jay Romig.  
Motion carried 3-0

**To be acted upon - APPOINTMENT OF VICE CHARIMAN**

**Motion by** Ed Baker to appoint Jay Romig Vise Chair, seconded by James Shoop.  
Motion carried 3-0

**To be acted upon - APPOINTMENT OF SECRETARY/TREASURER**

**Motion by** Jay Romig to appoint Jane Lahr Secretary/Treasurer, seconded by Ed Baker.  
Motion carried 3-0

**To be acted upon - APPOINTMENT OF OPENS RECORDS OFFICER**

**Motion by** Jay Romig to appoint Jane Lahr Open Records Officer, seconded by Ed Baker.  
Motion carried 3-0

**To be acted upon - APPOINTMENT OF APPOINTMENT OF VACANCY BOARD**

**Motion by** Jay Romig to appoint James Long, Jr. Vacancy Board for 2022, seconded by Ed Baker.  
Motion carried 2-1(James Shoop)

**To be acted upon - APPOINTMENT OF CONSTRUCTION CODE BOARD OF APPEALS –**

Dave Warfel & Tim Bower.

**Motion by** Ed Baker to appoint Dave Warfel & Tim Bower Construction Code Board of Appeals,  
seconded by Jay Romig. Motion carried 3-0

**To be acted upon - APPOINTMENT OF ROADMASTER**

**Motion by** Jay Romig to appoint Ed Baker Roadmaster, seconded by Ed Baker.  
Motion carried 2-1 (James Shoop)

**To be acted upon - APPOINTMENT OF AUDITORS – AUDITOR RATE OF PAY – 2021 \$10**

**Motion by** James Shoop there are no additional appointments, Lisa Neely is elected and Cindy Wiest was appointed seconded by Jay Romig. Motion carried 3-0

**To be acted upon - APPOINTMENT OF SOLICITOR – APPROVAL OF FEE SCHEDULE**

Cunningham, Chernicoff & Warshawsky. P.C. - Bruce J. Warshawsky, Attorney at Law

**Motion by** Jay Romig to appoint Bruce J. Warshawsky, Solicitor, seconded by James Shoop. Motion carried 3-0

**To be acted upon - APPOINTMENT OF ENGINEER – APPROVAL OF FEE SCHEDULE**

Light-Heigel & Associates, Inc.

**Motion by** Jay Romig to appoint Light-Heigel, Engineer, seconded by James Shoop. Motion carried 3-0

**To be acted upon - APPOINTMENT OF SEWAGE ENFORCEMENT OFFICER – APPROVAL OF FEE SCHEDULE - Brian McFeaters**

**Motion by** Jay Romig to approve Fee Schedule and appoint Brian McFeaters, SEO , seconded by James Shoop. Motion carried 3-0

**To be acted upon - DAUPHIN COUNTY EIT COMMITTEE DELEGATE – Tyler James**

**Motion by** James Shoop to appoint Dauphin County EIT Committee Delegate, Tyler James, seconded by Jay Romig. Motion carried 3-0

**To be acted upon - DAUPHIN COUNTY EIT COMMITTEE ALTERNATE DELEGATE – Jane L. Lahr**

**Motion by** Jay Romig to appoint Dauphin County EIT Committee Alternate Delegate Jane L. Lahr, seconded by James Shoop. Motion carried 3-0

**To be acted upon - SECRETARY/TREASURER SALARY - \$14,000.**

**Motion by** James Shoop to set the Secretary/Treasurer salary at \$14,000, seconded by Jay Romig. Motion carried 3-0

**To be acted upon - TREASURER BONDING - \$800,000**

**Motion by** James Shoop set the Treasurer’s Bond at \$800,000, seconded by Jay Romig. Motion carried 3-0

**To be acted upon – Resolution 2022-01** Accepting the resignation of the Elected Real Estate Tax Collector, Susan K. Miller and appointing a successor Real Estate Tax Collector, Jane L. Lahr.

**Motion by** Jay Romig to wave the reading of Resolution #2022-01 Accepting the resignation of the Elected Real Estate Tax Collector, Susan K. Miller and appointing a successor Real Estate Tax Collector, Jane L. Lahr, seconded by Ed Baker. Motion carried 3-0

**Motion by** James Shoop to approve Resolution #2022-01 Accepting the resignation of the Elected Real Estate Tax Collector, Susan K. Miller and appointing a successor Real Estate Tax Collector, Jane L. Lahr, seconded by Jay Romig. Motion carried 3-0

**To be acted upon - TAX COLLECTOR COMPENSATION – 5%**

and authorization to charge \$10 for Tax Certification, \$20 NSF Charge

**Motion by** Jay Romig to set the Tax Collector’s compensation at 5% and authorization to charge \$10 for Tax Certifications and \$20 NSF Charge, seconded by James Shoop. Motion carried 3-0

**To be acted upon - RESOLUTION 2022-02 – PERMIT/FILING FEES**

**Motion by** James Shoop to wave the reading of Resolution #2022-02 Permit/Filing Fees, seconded by Jay Romig. Motion carried 3-0

**Motion by** Jay Romig to pass Resolution #2022-02 Permit/Filing Fees, seconded by James Shoop. Motion carried 3-0

**To be acted upon - LABOR RATES**

**Motion by** Ed Baker to keep the Labor Rates the same as 2021, seconded by Jay Romig. Motion carried 3-0

	2021 Hourly	2022 Hourly
Non-CDL	\$14.00	\$14.00
CDL	\$15.00	\$15.00
Roadmaster		
Non-CDL	\$15.00	\$15.00
CDL	\$16.00	\$16.00

**To be acted upon - COPIES FOR OPEN RECORDS – 2021 - \$.50/page**

**Motion by** James Shoop to keep the charge for Copies for Open Records at \$.50/page, seconded by Jay Romig. Motion carried 3-0

**To be acted upon - HANDLING CHARGE OVER 50 COPIES – 2021 - \$5.00**

**Motion by** Jay Romig to keep the Handling Charge over 50 copies at \$5.00, seconded by James Shoop. Motion carried 3-0

**To be acted upon - FEDERAL MILEAGE RATE - \$.585 per mile**

**Motion by** Jay Romig to approve the Federal Mileage Rate of \$.585 per mile, seconded by James Shoop. Motion carried 3-0

**To be acted upon - MEETING ATTENDANCE– 2021 reimburse employees for Training – registration fee, mileage to and from, \$10 per meal**

**Motion by** Jay Romig approve MEETING ATTENDANCE– 2022 reimburse employees for Training – registration fee, mileage to and from, \$10 per meal, seconded by James Shoop. Motion carried 3-0

**To be acted upon - MONTHLY TOWNSHIP MEETING**

**Motion by** Jay Romig to set the Monthly Township Meeting as follows -

Date	Time	Date	Time
1/3/2022	7 PM	7/14/2022	7 PM
1/3/2022	After Re-org	8/11/2022	10 AM
2/10/2022	10 AM	9/8/2022	7 PM
3/10/2022	7 PM	10/13/2022	10 AM
4/14/2022	10 AM	11/10/2022	7 PM
5/12/2022	7 PM	12/8/2022	10 AM
6/9/2022	10 AM		

Seconded by James Shoop. Motion carried 3-0

**To be acted upon - FUNDS DEPOSITORY**

- Riverview Bank
  - General Fund
- Gratz Bank
  - CD – General Fund
- Mid Penn Bank
  - General Fund
  - Liquid Fuels Fund
  - Plan Escrow
  - DCED Fund

**Motion by** James Shoop to approve the following Fund Depositories,

- Riverview Bank
  - General Fund
- Gratz Bank
  - CD – General Fund
- Mid Penn Bank
  - General Fund
  - Liquid Fuels Fund
  - Plan Escrow
  - DCED Fund

seconded by Jay Romig. Motion carried 3-0

**To be acted upon - PAY PERIODS– 2022 – Bi-weekly**

**Motion by** James Shoop to approve Bi-weekly Pay Periods for 2022, seconded by Jay Romig. Motion carried 3-0

**To be acted upon - PSATS VOTING DELEGATE**

**Motion by** Jay Romig to act as the PSATS Voting Delegate and James Shoop Alternate, seconded by Ed Baker. Motion carried 3-0

**To be acted upon - INTER MUNICIPAL EQUIPMENT RENTAL: HOURLY RATES**

**Motion by** James Shoop to approve the following Inter Municipal Equipment Rental Hourly Rates –

	2021	2022
	Hourly Rate	Hourly Rate
2017 JCB Super Backhoe Loader with Operator	\$75.00	\$75.00
1997 Mack Dump Truck with Operator	\$90.00	\$90.00
1997 Mack Dump Truck with Operator and Equipment	\$100.00	\$100.00
2004 Ford F550 Dump Truck with Operator	\$65.00	\$65.00
2008 International 7400 Dump Truck with Operator	\$75.00	\$75.00
2008 International 7400 Dump Truck with Operator and Equipment	\$85.00	\$85.00
2011 International Dump Truck with Operator	\$75.00	\$75.00
2011 International Dump Truck with Operator and Equipment	\$85.00	\$85.00
John Deer Tractor with Operator	\$55.00	\$55.00
John Deer Tractor with Operator and Equipment	\$75.00	\$75.00

seconded by Jay Romig. Motion carried 3-0

**ADJOURNMENT**

**Motion by** Jay Romig to adjourn Meeting at 7:20 pm, seconded by James Shoop.

Motion carried 3-0

Respectfully submitted,  
Jane L. Lahr, Secretary/Treasurer