

**Wayne Township**  
**1652 Powells Valley Road**  
**Board of Supervisor Monthly Meeting Minutes**  
**June 8, 2017**

**CALL TO ORDER** - Meeting called to order by Chairman Glenn Miller 7:00 PM

**Secretary / Treasurer:** Motion was called for new Secretary / Treasurer. Motion made by Jay Romig to appoint Donna Miller as Secretary / Treasurer second by Jim Shoop. Glenn Miller advised he would refrain from the vote. The vote was taken and past 2-0.

At that time the Chairman asked Donna Miller to come to the table and proceed as Secretary to take minutes. Donna Miller provides the Oath of Office and resigns as Wayne Township Auditor.

**ROLL CALL-** Supervisors Glenn Miller, Jim Shoop, Jay Romig are present. Engineer Ed Fisher, Road Master Elias Shoop, Emergency Management Coordinator Don Shutt, Jim Long Sr., Lisa Neely and Donna Miller.

**EXECUTIVE SESSION** – Personnel issues June 8<sup>th</sup> prior to Supervisor meeting 6:00 – 6:45 PM

**Minutes for May 2017** - approved by Jim Shoop and seconded by Jay Romig.

**Public Comment:**

**Auditor:** Glenn Miller motioned for Tama Kotkiewicz to be Wayne Township Auditor seconded by Jim Shoop.

**Audit QuickBooks:** Glenn Miller offered for Robert W Morris of New Bloomfield to assist with audit on QuickBooks. Motion by Jim Shoop was seconded by Jay Romig.

**Tree Cutting:** Jim Shoop motioned to proceed with tree removal throughout township and seconded by Jay Romig. \$3000.00 price was discussed. It has been suggested that a minimum of 4 men assist the tree service company to remove trees.

**Flagger Training:** Supervisors and Road Master made aware of flagger training on Saturday June 10 @ 7AM.

**Grosser Bid:** Ed Fisher supplied Bid Bond to be put on file.

**Farhat Paving:** Ed Fisher will follow-up to see progress on paving.

**Bill Hoffman Pipe Concern:** Ed Fisher will check drainage and also see if permit is needed from DEP.

**Messages on phone:** were forwarded onto Supervisor in Shirley Radels absence and all follow up calls were made.

Resident that called about pool may need a UCC permit and possible fence depending on size.

Resident called about fence installation on corner lot on Jessie Lane and Matamoras Road. Jay will advise setbacks.

**Public Comment**

**Emergency Management Coordinator Don Shutt** advised Supervisors to get ID to identify them in case of emergency. NIMS requirements were discussed.

**Road Master Elias Shoop** advised that Bob Dieter wants stone in drive before estate auction.

Approved all expenses motioned by Jim Shoop and seconded by Glenn Miller. All checks that were approved for expenses were signed and envelopes sealed for mailing at this time.

There being no further business to be brought by the board a motion was made by Jim Shoop and second by Glenn Miller at 8:15 PM.

*Respectfully Submitted*

*Donna Marie Miller*